



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

## Name Change Request Form

To request a name change, you must provide a copy of your marriage license, divorce decree or other appropriate legal documentation. **Please download this form to your computer before completing it.**

Date of Request:

LA Engineering License/Certificate #:

LA Surveying License/Certificate #:

**OLD LEGAL NAME (as displayed on your LAPELS account):**

First

Middle

Last

Suffix

**NEW LEGAL NAME:**

First

Middle

Last

Suffix

Your name as entered above will display in all communications (email and mail), your internal LOLA dashboard, replacement certificate (if requested), and the website online lookup. Your birth name may continue to display in the Contact Information section of your LOLA account only for purposes of internal indexing and will not be displayed publicly.

**Mobile Phone:**

**Work Phone:**

**Home Phone:**

**Email Addresses Primary:**

**Alternate:**

*(NOTE: your primary email address will be the default email for all automated and staff communications. Please ensure "lapels.com" is on your network "Safe Senders" list, or is in an unblocked status on your personal webmail. You may not receive emails, or emails may go to your Junk mail, until this is done.)*

**Yes**

**No**

**Please send a replacement Certificate**

Your certificate will be mailed to your registered mailing address. If this has changed, please sign into <https://lola.lapels.com> and update your address in the "Update contact information" section **before submitting this form.**

**I certify that the information above is true and correct.**

Electronic Signature  
(type your name)

Date

Upon completion, click the Submit button below and the form will be transmitted via email to LAPELS. If clicking the "Submit" button does not open your default email program, attach this saved form to an email and send to [administrator@lapels.com](mailto:administrator@lapels.com) for processing. Your name change will be processed within 3-5 business days.