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MINUTES OF THE REGULAR MEETING
LOUISIANA PROFESSIONAL ENGINEERING
AND LAND SURVEYING BOARD
9643 BROOKLINE AVENUE, SUITE 121
BATON ROUGE, LOUISIANA 70809-1433
September 19, 2011

At 9:05 a.m. on September 19, 2011, Ali M. Mustapha, P.E., called the meeting to order at the University of New Orleans, College of Engineering, New Orleans, Louisiana, with the following members present:

Ali M. Mustapha, P.E.	Chairman
Roger D. Danzy, P.E.	Vice Chairman
Richard L. Savoie, P.E.	Treasurer
Norma Jean Mattei, Ph.D., P.E.	Secretary

Miles B. Williams, P.E.
James E. Bowie, Ph.D., P.E.
Timothy J. Allen, P.L.S.
M. Ernest Gammon, P.L.S.
Theodore H. Thompson, P.E.
Kevin E. Crosby, P.E., P.L.S.
John W. "Billy" Moore, P.E.

Also present: Donna D. Sentell, Executive Director
Joe H. Harman, P.E.
Mark A. Jusselin, P.E., Emeritus Board Member
Kenneth Lane, UNO EE student

The invocation was led by Mr. Williams and the pledge by Mr. Danzy.

Public comment time was recognized by Chairman Mustapha. Mr. Jusselin offered his support of the Board meeting being held in conjunction with a college campus visit.

The Board unanimously approved the motion made by Dr. Mattei, seconded by Dr. Bowie, to accept the September 19-20, 2010 proposed Call and Agenda.

The Board unanimously approved the motion made by Mr. Crosby, seconded by Mr. Savoie, to approve the Minutes from the July 25-26, 2011 Board meeting.

The Board unanimously approved the motion made by Mr. Williams, seconded by Mr. Thompson, to schedule the Board's next regular meeting for November 21-22, 2011.

The Board's July Task List was reviewed.
Ms. Laura L'Herisson and Ms. Joanne White entered the meeting at 9:40 a.m.

Dr. Gianna Cothren, professor at UNO, entered the meeting at 9:50 a.m.

Ms. L'Herisson, Ms. White and Mr. Kenneth Lane exited the meeting at 9:55 a.m.

Dr. Mattei exited the meeting at 10:00 a.m.

1 **Applications**

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3 **Application Appeals**

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5 The Board approved the motion made by Mr. Gammon, seconded by Mr. Allen,
6 with Mr. Savoie, Mr. Williams, Dr. Bowie, Mr. Thompson, Mr. Gammon, Mr.
7 Allen, Mr. Crosby and Mr. Moore for, and Mr. Danzy and Dr. Mattei not voting,
8 to *disapprove* the application of Mr. Melvin G. **Glass** for licensure as a
9 professional engineer by comity, based on the misleading information on his
10 application/2011 NCEES record renewal form and his disciplinary action with
11 the Texas Board of Professional Engineers.

12
13 The Board unanimously approved the motion made by Mr. Thompson,
14 seconded by Mr. Williams, to *affirm* the reviewing committee's decision to
15 *disapprove* the application of Dr. Feng **Chen** for licensure as a professional
16 engineer by examination. Dr. Chen is encouraged to update his experience for
17 review for the April 2012 examination.

18
19
20 **Committee Reports**

21
22 **Finance Committee**

23
24 The Board unanimously approved the motion made by the Finance Committee
25 to reinvest the certificate of deposit at Keypoint Bank which is due to mature
26 on October 16, 2011.

27
28 The Board unanimously approved the motion made by the Finance Committee
29 to reinvest the certificate of deposit at Pelican Bank which is due to mature on
30 October 26, 2011.

31
32 Mr. Donald Jerolleman, Jr., a UNO graduate student, entered the meeting at
33 10:30 a.m.

34
35 **Education/Accreditation Committee**

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37 The Board approved the motion made by the Education/Accreditation
38 Committee, with Mr. Danzy, Dr. Bowie, Mr. Thompson, Mr. Crosby, Mr. Allen
39 and Mr. Gammon for and Mr. Williams and Mr. Savoie against, to modify Rule
40 1303(C) to specifically require engineer intern applicants with related science
41 or technology undergraduate degrees who are working toward a graduate
42 degree in an engineering discipline to complete their graduate education
43 before taking the fundamentals of engineering examination.

44
45 Chairman Mustapha charged the Liaison and Law Review Committee with
46 reviewing Rule 1303(C) and making recommendations regarding the proposed
47 rule change.

48
49 **Architect-Engineer Liaison Committee**

50
51 The Board unanimously approved the motion made by the Architect-Engineer
52 Liaison Committee to accept the edits made by Mr. Landry to the *Reference*
53 *Manual for Building Officials and Design Professionals*.

54
55 The edited version of the *Reference Manual for Building Officials and Design*
56 *Professionals* will be returned to the Louisiana Board of Architectural
57 Examiners for their review at their September 30, 2011 meeting.

58
59 The Architect-Engineer Liaison Committee plans to meet again with the
60 members of the Louisiana Board of Architectural Examiners on October 12,
61 2011.

1 The Board unanimously approved the motion made by Mr. Danzy, seconded by
2 Mr. Williams, to allocate \$4,000 for the printing and distribution of the
3 *Reference Manual for Building Officials and Design Professionals*.

4
5 The Board recessed for lunch at 11:15 a.m. and resumed at 12:55 p.m. Mr.
6 Savoie, Dr. Mattei, Dr. Bowie, Dr. Cothren, Mr. Jerolleman and Mr. Jusselin were
7 not present.

8 9 **Land Surveying Committee**

10
11 The Board unanimously approved the motion made by the Land Surveying
12 Committee to:

- 13 • adopt January 1, 2012 as the date on which the newly-revised
14 *Standards of Practice for Boundary Surveys* will begin being enforced by
15 the Board;
- 16 • announce the adoption and effective date of the newly-revised
17 *Standards of Practice* on the Board's website, and place a copy of the
18 *Standards of Practice* on the Board's website;
- 19 • notify the Board's licensees, by letter or email (in addition to
20 Twitter/Facebook), that the Board has adopted newly-revised
21 *Standards of Practice*, and inform them of the effective date;
- 22 • publish an article in the next issue of the *Louisiana Engineer and*
23 *Surveyor Journal* announcing the adoption of the newly-revised
24 *Standards of Practice* and the effective date; and
- 25 • provide a digital copy of the newly-revised *Standards of Practice* to LSPS
26 so that they can publish them in the next issue of the *L'Arpenteur*
27 *Louisiane*.

28
29 Dr. Bowie and Dr. Mattei entered the meeting at 1:00 p.m.

30 Mr. Landry entered the meeting at 1:10 p.m.

31 32 33 **Enforcement**

34
35 Mr. Williams reported on the Enforcement Ad Hoc Committee meeting on
36 August 10, 2011.

37
38 Dr. Mattei exited the meeting at 1:20 p.m.

39
40 Mr. Landry presented the enforcement report.

41
42 **Case # 2010-107** – Mr. Landry reported on an unlicensed firm which
43 practiced and/or offered to practice engineering and used the word
44 “engineering” in its name or form of business or activity in Louisiana without
45 proper licensure. The respondent has signed and returned the proposed
46 consent order offered by the complaint review committee. The proposed
47 consent order contained the following sanctions: \$2,500 fine; \$301.14 in
48 administrative costs; cease & desist; and publication by name on the Board's
49 website, in the Journal and to NCEES. After discussion, the Board unanimously
50 approved the motion made by Mr. Danzy, seconded by Mr. Thompson, to
51 approve the signed Consent Order. The name of the respondent is **Garner**
52 **Engineering, P.A.**

53
54 **Case # 2010-108** – Mr. Landry reported on a licensed engineer who aided or
55 assisted an unlicensed firm in practicing and/or offering to practice
56 engineering and using the word “engineering” in its name or form of business
57 or activity in Louisiana without proper licensure. The respondent has signed
58 and returned the proposed consent order offered by the complaint review
59 committee. The proposed consent order contained the following sanctions:
60 \$1,000 fine; \$301.14 in administrative costs; successful completion of the
61 Board's online Louisiana Laws and Rules Quiz and online Louisiana
62 Professionalism and Ethics Quiz; and publication by name on the Board's
63 website, in the Journal and to NCEES. After discussion, the Board unanimously

1 approved the motion made by Mr. Williams, seconded by Mr. Thompson, to
2 approve the signed Consent Order. The name of the respondent is **Charles F.**
3 **Best, P.E.**
4

5 **Case # 2009-73** – Mr. Landry reported on a licensed engineer who violated or
6 failed to fully comply with an order, ruling or decision of the Board. The
7 respondent has signed and returned the proposed consent order offered by the
8 complaint review committee. The proposed consent order contained the
9 following sanctions: suspension of the respondent's P.E. license until such time
10 as he fully complies with the Board's Stipulated Final Decision and Order of
11 January 13, 2009; and publication by name on the Board's website, in the
12 Journal and to NCEES. After discussion, the Board unanimously approved the
13 motion made by Dr. Bowie, seconded by Mr. Danzy, to approve the signed
14 Consent Order. The name of the respondent is **Dalton W. Honore II, P.E.**
15

16 Ms. Victoria Hatton entered the meeting at 2:00 p.m.
17

18 **Committee Reports (continued)**

19 **Liaison and Law Review Committee**

20
21 Mr. Savoie entered the meeting at 2:15 p.m.
22

23 The Board approved the motion made by the Liaison and Law Committee,
24 with Mr. Savoie, Mr. Williams, Mr. Gammon, Mr. Allen, Mr. Crosby, Mr. Danzy,
25 Mr. Thompson and Dr. Bowie for and Mr. Moore against, to modify paragraph
26 (c) of the definition of the "practice of land surveying" in Rule 105 as follows:
27
28

29 *"Surveying and mapping functions which do not require the establishment of*
30 *the relationship of property ownership boundaries ~~may~~ must be performed*
31 *by or under the responsible charge of either a professional engineer or a*
32 *professional land surveyor. Such surveying and mapping functions include:*
33 *....."*
34

35
36 Chairman Mustapha charged the Liaison and Law Review Committee with
37 reviewing and recommending changes to Rule 2305 concerning supervising
38 professionals.
39

40 Mr. Savoie exited the meeting at 2:40 p.m.
41

42 The Board unanimously approved the motion made by Mr. Williams, seconded
43 by Mr. Danzy, to approve the edited versions of the Application for Design-
44 Build Firm Authorization Certificate and certificate form and to charge an
45 application fee of \$165.
46

47 Dr. Mattei entered the room at 3:10 p.m.
48

49 **New Business**

50
51 The Board unanimously approved the motion made by Mr. Crosby, seconded
52 by Mr. Thompson, to fund expenses for Mr. Moore to be the Board observer at
53 the Tulane ABET visit on October 2-3, 2011.
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56 **Closing Business**

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58 The Board unanimously approved the motion made by Mr. Williams, seconded
59 by Dr. Mattei, to approve all committee recommendations and actions.
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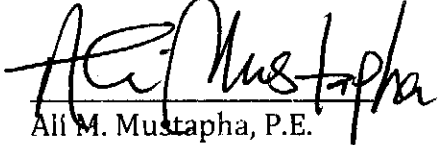
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The Board unanimously approved the motion made by Mr. Crosby, seconded by Mr. Thompson, to acknowledge and confirm all licenses and certificates issued by the Board.

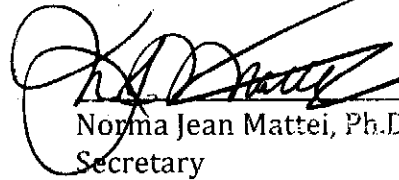
The Board unanimously approved the motion made by Mr. Thompson, seconded by Dr. Mattei, to approve all Board expenses.

The Board unanimously approved the motion made by Mr. Crosby, seconded by Mr. Gammon, to adjourn.

The meeting adjourned at 4:10 p.m. on Monday, September 19, 2011.



Ali M. Mustapha, P.E.
Chairman



Norma Jean Mattei, Ph.D., P.E.
Secretary