

# Application Check List Cover Sheet

<b>Applicant Name:</b>				
<b>Last four of SSN:</b>			<i>Included</i>	<i>Requested</i>
<b>Required Documents</b>	<b>Applicant Notes</b>	<b>Please check one</b>		
Current Application				
Check				
Transcripts				
Credential Evaluation <i>(only for foreign/NON ABET degrees)</i>				
Verification of Fundamentals Exam & Certification				
Verification of Professional Exam & Licensure				
Laws & Rules Quiz <i>(To be included with the application. Do not email or send separately.)</i>				
Professionalism & Ethics Quiz <i>(To be included with the application. Do not email or send separately.)</i>				
Comments:				



# Louisiana Professional Engineering and Land Surveying Board

## Application for Temporary Engineering Permit

A \$180 non-refundable fee is to be submitted with this application. Make checks payable to LAPELS.

Do not complete this form until you have read and thoroughly understand this form and the [accompanying instructions](#). Do not leave any section blank and state "not applicable" or "none" if such is the case. **All information must be typed. Hand written applications are not acceptable.**

**Date of application:**

I wish to be listed in the discipline of **engineering**

### 1. PERSONAL INFORMATION

SSN:	Name:			
	Last Name	First Name	Middle/Maiden Name	Suffix
Address:				
City:		State:	Zip:	Country:
Work Phone:		Home/Cell Phone:	E-Mail:	
Date of Birth:	City of Birth:	State of Birth:	Country of Birth:	
Gender:	Citizenship:		Visa No.:	

### 2. EDUCATION

List in chronological order, the name and location of each college or university attended, the time spent at each institution, and if graduated, the date of graduation, the degree received and the major as shown on your transcript. **See the instructions concerning submitting transcripts and if applicable, a credential evaluation. Transcripts must be submitted by your college/university directly to LAPELS**

Institution Information			Years Attended	Graduation Date	Degree Received and Major
Type	Name	State	From - To		

TEMPORARY PERMIT NUMBER:

DATE ASSIGNED:

### 3. LICENSURE AND EXAMINATION:

	Jurisdiction	Date	Basis of License	
First PE License			NCEES Exam <input type="checkbox"/>	Other: (explain):
Fundamentals (FE/EI) Exam			No. of hours	Certificate No.
Principles and Practice (PE) Exam			No. of hours	License No.

### 4. RESIDENCY

What state did you reside in one (1) year before taking the **FE**?

What state did you reside in one (1) year before taking the **PE**?

### 5. DESCRIPTION AND LOCATION OF WORK APPLICANT PROPOSES TO UNDERTAKE:

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**6. Please be advised that LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.**

If approved for licensure in Louisiana, I will be employed by:

This firm <b><u>is currently licensed</u></b> in Louisiana	<b>Firm License Number: EF</b>
This firm <b><u>is not licensed</u></b> in Louisiana	

## 7. VIOLATIONS

Have you ever been convicted of a felony or of a crime of moral turpitude or entered a plea of guilty or *nolo contendere* to a felony charge or to a crime of moral turpitude under the laws of the United States or any state, territory or district of the United States?

Mark one:  Yes  No

Have you ever been convicted of any crime or entered a plea of guilty or *nolo contendere* to any criminal charge an element of which is fraud or which arises out of your practice of engineering or land surveying?

Mark one:  Yes  No

Have you ever been convicted of any civil or criminal violation of, or entered a plea of guilty or *nolo contendere* to any criminal charge under, the Louisiana Campaign Finance Disclosure Act or any other campaign finance and/or practices laws of the State of Louisiana, the United States, or any state, territory or district of the United States?

Mark one:  Yes  No

If you have a license, permit, or certificate to practice engineering or land surveying, has it ever been the subject of a disciplinary action by any state, territory or district of the United States?

Mark one:  Yes  No

Are you an owner, partner, officer, director, managing member or supervising professional of a firm whose license, permit or certificate to practice engineering or land surveying ever been the subject of a disciplinary action by any state, territory or district of the United States?

Mark one:  Yes  No

If the answer to any of these questions is "Yes", provide the date and the pertinent facts of the case or proceeding including its final disposition. Attach additional pages as necessary:

### DISCLOSURE

As part of the application process, the Louisiana Professional Engineering and Land Surveying Board (LAPELS) will obtain a consumer report, which I understand may include information regarding my credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living.

### AUTHORIZATION

During the application process and at any time during the tenure of my licensure with LAPELS, I hereby authorize LexisNexis WorkPlace Solutions Inc., on behalf of LAPELS, to procure a consumer report which I understand may include information regarding my credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living. This report may be compiled with information from credit bureaus, court record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification and a written summary of consumer rights; to the extent such investigation includes information bearing on my character, general reputation, personal characteristics or mode of living.

\_\_\_\_\_  
Applicant Signature

Date

Print Name

Date of Birth \*

Social Security Number \*

\* For Identification Purposes Only

**For LAPELS office use only – do not write in this area**

Check No.	Application
	CAVU
Check Amt.	NCEES
	Background

**8. ACKNOWLEDGMENT**

I, the applicant named in this application, have read the contents hereof, and to the best of my knowledge, information and belief the statements and information in this application are true and correct in substance and effect and are made in good faith. I have not omitted any information requested in this application. I am aware that such an omission or untrue response may constitute fraud or deceit, material misstatement, perjury or the giving of false or forged evidence under Louisiana Revised Statutes 37:698 and 37:700. I understand and agree that any responses verifying my education, personal references, and experience shall be considered privileged and confidential and that this information was not reviewed by me nor will it be available for my inspection or review in the future.

I have read the Rules for Professional Engineers and Land Surveyors (LAC Title 46, Part LXI), and I agree to conduct my professional affairs in accordance with these rules.

Signature of Applicant: \_\_\_\_\_