



Louisiana Professional Engineering and Land Surveying Board

Verification of Experience Form

In the Experience Record #7, you designated individuals who are most familiar with each engagement, preferably your supervisor. If this person was not a licensed P.E., attach an explanation of why the experience that you described in the numbered engagements should be considered acceptable. For each engagement, your description of the scope and complexity of the work in that engagement must be formally verified using this **Verification of Experience Form** and the appropriate portion of the **Experience Record**.

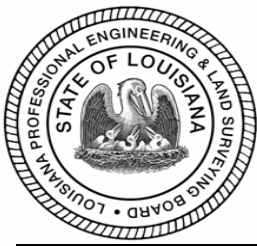
Make one copy of the Verification of Experience Form for **each** of the numbered engagements that must be verified, and **make one copy** of the appropriate portion of the Experience Record.

Send the completed Verification of Experience Form and the copy of the appropriate portion of the Experience Record to each of these designated individuals who can verify that portion of your experience; i.e., the individual listed as your supervisor on the Experience Record for each engagement.

These individuals are instructed to complete the Verification of Experience Form, seal the form in an envelope, sign and date the sealed envelope, and return it directly to you.

YOU MUST INCLUDE ALL THESE SEALED, UNOPENED, ENVELOPES WITH YOUR COMPLETED APPLICATION.

Ensure that your dates of experience, name, title, and present address of person most familiar with each engagement match the information on your application. Send a verification of experience form to each experience/supervisor listed on your application.



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Verification of Experience Form

TO BE COMPLETED BY THE APPLICANT: (PLEASE TYPE)

Name: _____

Address: _____

Verification of Experience: From: _____ To: _____

Name of Firm: _____

TO BE COMPLETED BY REFERENCE:

(SEE ATTACHED PORTION OF APPLICANT'S EXPERIENCE RECORD; PLEASE TYPE OR PRINT)

The applicant is applying for licensure as a Professional Engineer or Professional Land Surveyor in Louisiana. Among other considerations, this depends on a verification of the scope and quality of the applicant's practical training and experience. Please provide an accurate and objective appraisal of the applicant's ability and potential to practice in the engineering or land surveying profession.

Name of Reference: _____ Phone: _____

Position in Firm: _____

Business Address: _____

License No. _____

State: _____

Date: _____

Describe applicant's character and personal reputation:

Describe your professional relationship with the applicant:

The applicant has described a portion of the professional experience on the enclosed portion of the application and has listed you as the person most familiar with this particular professional engagement. Please state your opinion regarding the accuracy of this description including the scope and complexity of the work described:

Signature: _____

Date: _____

PLEASE SEAL THE COMPLETED FORM IN AN ENVELOPE, SIGN AND DATE THE BACK OF THE ENVELOPE, AND RETURN IT TO THE APPLICANT.